

**DIPLOMA EXAMINATION IN ENGINEERING/TECHNOLOGY/
MANAGEMENT/COMMERCIAL PRACTICE, NOVEMBER – 2024**

ENGLISH FOR COMMUNICATION-II

[Maximum Marks: 100]

[Time: 3 Hours]

PART-A

I. Read the following excerpts and answer the questions that follow

1. "Mary I hate to call Rob in the mornings"
 - a) Who is the speaker? (1)
 - b) Why does the speaker hate to call Rob in the morning? (2)
 - c) Why did Rob decide to give a special gift to his father? (4)

2. "It filled my thoughts day and night."
 - a) What filled the narrator's thought? (1)
 - b) Why he says so? (2)
 - c) Explain the context? (4)

3. " You have all the greatest men have had "
 - a) What do we have? (1)
 - b) What does the poet say so? (2)
 - c) What is the message conveyed by the poem? (4)

4. Semiconductor are exactly what the name implies
 - a) Which was the first semiconductor device to be invented? (1)
 - b) Why is a semiconductor called so? (2)
 - c) How semiconductors influenced later inventions? (4)

PART-B

- II.1.** This Nobel prize winner was a slow learner at school.
- a) Change the sentence into negative.
 - b) Find the subject of the sentence. (2x1=2)
2. Choose the correct word from the brackets and fill in the blanks.
- a) The----- of the cars are to be checked regularly. (break , brake)
 - b) As the years-----George became more like his father. (passed , past) (2x1=2)
3. Combine the sentences using suitable relative clauses.
- a) This is Swetha. She won the first prize for the quiz.
 - b) I had a pet dog. It was an alsatian. (2x1=2)
4. Your friend needs urgent medical aid. Write two sentences giving him or her advice. (2x1=2)

5. Write two sentences congratulating your cousin, who has scored high in the exam. (2x1=2)
6. Given below are dictionary entries of the word 'gentle'. Study it carefully and answer the questions that follow.

Gentle (Adj)
 1. Having or showing a mild or tender temperament.
 2. Moderate in action, effect.

gentleness(n)
 gently (adv)

- (i) What is the adverb of the word 'gentle'?
- (ii) Use 'gentle' in a sentence of your own.
- (iii) To which parts of speech does gentle belong?
- (iv) Gentleness is the -----form of gentle. (4x1=4)
7. Write down the following words in their orthographic form (English).

(a) |hɑ:t|
 (b) |bæŋk|
 (c) |wɒt|
 (d) |mju:zɪk|

(4x1=4)

- III. 1. Fill in the blanks using the correct words from the box given below.

rational, ushered, colleagues, carve forbidden

- (a) Raj and Reena work in the same company. They are-----.
- (b) Sculptors-----stone using chisels.
- (c) His father was a-----man. He didn't believe in ghost.
- (d) Television-----in an era of entertainment. (4x1=4)
2. Pick out the word that is different from others in meaning.
- (a) remarkable, extraordinary, haste, unbelievable
- (b) equipment, handicap, gadget, device
- (c) vanish, disappear, invisible, suspicious
- (d) visible, clear, vague, evident (4x1=4)
3. The following sentences has four spelling errors. Correct and rewrite the passage.

Good afternoon, ladies and gentlemen. First of all, I **extent**(1) my sincere gratitude to our chief **gest** (2). He has **recieved** (3) many awards while a student at the **polyteknic**.

(4x1=4)

4. Each line contains an error. Correct the error and write them down.

Every day, I **wakesup** at 6 in the morning.

But yesterday, I **waked** up at 5 am.

As I **have** a lot of homework.

I **complete** the homework yesterday itself.

(4x1=4)

5. Use the passive voice.

1. He-----by a dog yesterday. (bite)

2. Results- -----at the end of this year. (announce)

3. Discipline-----in school. (teach)

4. My uncle----- in the hospital yesterday. (admit)

(4x1=4)

6. Read the following dialogue and complete the paragraph.

Mother: I have been waiting for you since 4 o'clock

Manu: I went to my friend's house

Mother: Why did you go there?

Manu: His mother is seriously ill

Mother told Manu that she----- (1) Manu said that he----- (2) His mother further enquired----- (3) Manu sadly answered that----- (4)

(4x1=4)

PART-C

IV. Describe the person whom you consider as your role model. Give attention to his/her physical appearance, character and so on. (5)

V. You are the purchase manager of RTF Ltd. You ordered a new copy machine for your office. When it is installed, you find that the copy machine is defective. Send an e-mail to the service centre telling them about the exact nature of the complaint. (5)

VI. Read the process given below and rewrite it in the format given in the help box.

Use appropriate linkers

Plants take in Carbon dioxide from the air through small pores on the leaves. It also absorbs water from the soil through the roots. It then utilizes the energy from sunlight to split water into Hydrogen and Oxygen. The plant releases this Oxygen in to the atmosphere. It uses the Carbon dioxide and Hydrogen to make sugar.

Begin like this Carbon dioxide is taken in by plants through small pores on the leaves. At the same time Water-----

(5)

VII. Write a letter to the principal of your institution asking him to issue your TC and CC. (5)

VIII. You are the senior manager of a reputed company. Study the schedule of your daily activity given below and prepare a report.

9 am: Attendance report ; 9.30 am: evaluation of previous day; 10 am: meeting with sales representatives ; 11 am: calling up clients; 12 noon: checking bank transactions; 1.30 pm: preparing order chart; 2pm: e filling the order ;3 pm: progress assessment for the day ;4 pm: meeting with the production team; 5 pm: update work diary for the day.
--

(5)

IX. Imagine you are the Vice Chairperson of your college union. Prepare a
Vote of thanks to be delivered at the close of your annual day celebrations.

(5)
